

Job Description

Springdale Presbyterian Church Nursery Supervisor

General

- Hours: 9:30-12:30 Sunday mornings
- Reports to: Coordinator for Children's Ministries

Responsibilities

- Provide safe, secure, and nurturing age-appropriate care to children while at the church – includes feeding, changing diapers, escorting to the bathroom, maintaining a safe environment, putting children down for naps, holding, or sitting with and cheerfully interacting with children through games, stories, play and prayer. Utilize universal precautions while changing diapers or coming in contact with bodily fluids.
- Understand and comply with both Springdale Presbyterian Church Child Protection Policy Guidelines and Springdale Presbyterian Church Welcome Statement (see below).
- Be polite, friendly, and courteous to all children, parents, volunteers, and staff.
- Facilitate an environment that is loving and accepting of all children, parents, caregivers, and family types.
- Provide appropriate verbal reinforcement, guidance, and correction to children when needed to foster a positive and nurturing environment for all children.
- Be present at the church from 9:30am-12:30pm every Sunday morning, including holidays, unless the church is officially closed due to weather or other emergency.
- Tidy the room and clean any toys/materials that have come in contact with bodily fluids.
- Report any issues that hinder performance of job duties.
- Communicate in advance any planned absences with an advance two-week notice, or any unplanned absences at least two hours before the shift.
- Manage the drop-off and pick-up processes each week. Stay in the nursery until all children are safely reunited with their caregivers.

Qualifications

- Experience in caring for children between the ages of 0 to 5 with the ability to positively interact with children, families, caregivers, and staff
- Age 18 years or older
- Satisfactory completion of background check
- Satisfactory completion of CPR training for infants and children.
- Fully vaccinated against COVID-19 and able to provide proof of vaccination upon request.

Employment/Termination

- Employment is at-will.
- Employment includes a 90-day probationary period during which either party may terminate employment without cause. After this, either party may terminate the employment with two weeks' notice.
- Termination may occur for failure to carry out job duties as described above
- Immediate termination will occur in cases of intentional verbal, physical, or emotional abuse or neglect of any child, parent, church member, or staff.

Springdale Presbyterian Church Welcome Statement

We believe that we're called to the ministry of love and reconciliation in the world through our Lord Jesus Christ, and that includes everyone. We believe that the diversity of our world is a gift from God to be embraced. We celebrate our human family's full diversity of race, ethnicity, refugee or immigrant status, sexual orientation, gender identity, age, spiritual or faith history, economic status, marital status, physical and mental ability, and education. We welcome all who have previously known the pain of exclusion, discrimination, abuse, or intolerance in either the church or society. We affirm that all people are created in the image of God, are loved by God, are called by God, and are deserving of love and human dignity. Because of that, we welcome all people into full participation in the life of the church.

**Send resume and contact information for three references to
lbradley@springdalechurch.org**